

APPLICATION FORM
39th ANNUAL SPRING ARTS & CRAFTS SHOW
ROYAL GORGE ARTISTS' ASSOCIATION (RGAA)

This space for RGAA use only

Space # _____

Check # _____

Amount \$ _____

Show Details:

Date: May 5-6, 2012 (Saturday and Sunday)
Location: Depot Park – Located at 9th & Royal Gorge Blvd – Canon City, CO
Show Hours: Saturday 9-5; Sunday 9-4
Cost: \$85 for a 10' x 10' space (price includes booth rental for both days)

About the Event: The 39th Annual Spring Arts & Crafts Show coincides with Canon City's Blossom Festival. There are over 100 crafters and artists, and food vendors will also be present. **Food booths are reserved for non-profit organizations from the Canon City area and/or the RGAA.** There will be entertainment for the whole family. This is an outdoor show, so be prepared for all types of weather. *Please note! Several events take place during Blossom Festival weekend. Make certain you know which event you are applying to.*

Application Deadline: Spaces are limited, so submit your applications early. **Priority will be given to the earliest postmarks. No refunds will be given.**

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ E-Mail Address: _____

Description of products/goods offered: _____

(List all types of items that you want to sell in your booth. If it is noted that you are selling an item that was not included on your application, you will be asked to remove it from your booth.)

Total Cost: # of 10' x 10' spaces requested _____ x \$85 each = \$ _____

Electricity? (Very limited availability) Yes ___ No ___ (If yes, add \$25) = \$ _____

Only vendors paying for power will be allowed in those locations???

TOTAL DUE \$ _____

A fee of \$25 will be charged for any returned check

My signature below affirms that the Royal Gorge Artists' Association and/or the City of Canon City assume NO responsibility or liability of any kind for my participation in this show, and that I also agree to abide by all vendor rules, as provided on the backside of this application.

Signature: _____ Date: _____

Return completed application, self-addressed stamped envelope, and full payment to:
(if you have a Sales Tax License for City/State, include a copy with your application)

Laura Halpin
1025 CR 390
Wetmore, CO 81253
(719) 784-3126

MAKE CHECKS PAYABLE TO RGAA

Website: www.rgaa.us E-mail: email@rgaa.us

SHOW RULES AND REQUIREMENTS

39th ANNUAL SPRING ARTS & CRAFTS SHOW

ROYAL GORGE ARTISTS' ASSOCIATION (RGAA)

Eligibility: All media will be accepted for this show. The show is juried, and all work must be handmade and the original work of the exhibitor. If any items or display is questionable, removal of such items or display will be at the discretion of the RGAA Show Committee. Please adhere to all eligibility rules and requirements, as failure to do so can impair your eligibility to participate in future shows. Items **NOT** accepted include, but are not limited to, the following:

- Kits
- Items purchased for resale
- Factory made items
- Brokered items
- Wholesale items
- Imports
- Mart merchandise

Crafters/artists who participated in the 2010 show will not be required to have their product juried again but will need to complete application. New applicants will be juried. To accomplish this, include three photographs of your goods/products along with your application and admission fee. The committee will meet monthly to review and decide which applicants will be admitted to the show. If you are accepted, we will cash your check and a letter will be sent informing you of the committee's decision. If your arts/crafts are not accepted, you will be notified and your admission check will be returned to you. **In order to receive a confirmation letter, all vendors must include a self-addressed, stamped envelope with the application package.** If a self-addressed, stamped envelope is not provided, a confirmation letter will not be sent.

Sales Tax: Exhibitors must pay sales tax of 6.4% to the Royal Gorge Artists' Association at the end of the show or furnish an individual sales tax number. Canon City is a Home-Rule City, so you **MUST** pay the 2% city sales tax directly to the RGAA, regardless of whether or not you have an individual state sales tax number. The RGAA will provide the contact information to the Canon City Sales Tax Department for any vendor who fails to remit the appropriate city sales tax to the RGAA. Sales Tax must be paid in cash unless OK'd by Director.

Setup/Clean-Up Rules: Vendors will be permitted to begin setting up on Friday, May 6th, from 5:00-7:00 p.m. and will also be allowed to set up on Saturday, May 7th from 7:00-9:00 a.m. Only members of the RGAA will be permitted to set up prior to 5:00 p.m. on Friday, and only the far west end of the parking lot can be used for those members wishing to set up early. **It is very important that vendor setup not interfere with the business of the bank, so this rule will be strictly enforced with no exceptions.** Vendors will not be permitted to begin dismantling or packing up before 4:00 p.m. on Sunday, May 8th. Vendors are responsible for cleaning up the trash around their areas. All trash must be bagged and placed in proper receptacles.

No vendor will be permitted to drive vehicles on the grass or drive stakes into the grass. In past years, damage has been done to the park's sprinkler system due to vehicles driving on the grass and stakes being driven. The City of Canon has fined the Royal George Artists' Association for these damages, and in order to keep our application fees down, we ask for your cooperation in adhering to these rules to prevent further damages to the park's sprinkler system. If damages to the park's sprinkler system are incurred, any fines incurred to the Royal George Artists' Association will be passed along to the violator. Please help us in keeping our application fees low by finding ways other than stakes to anchor your tent (sandbags, water containers, weights, etc.)

Parking Rules: Vendors may utilize the parking lot to unload, but all vehicles must be moved immediately after unloading to allow other vendors the same opportunity. **In order to allow patrons who are visiting the show easy access, NO vendor will be permitted to park in the bank parking lot during show hours.** Vendor parking is available off-site, across Highway 50. If your vehicle is spotted in the bank parking lot during show hours, you will be asked to move it. If you fail to move your vehicle after being asked, your eligibility to participate in future shows will be jeopardized. We ask for everyone's cooperation in this matter to make this an enjoyable show for our spectators and customers.

The aforementioned rules will be strictly enforced. Please adhere to these requirements in order to make this show a pleasant experience for all involved – vendors and spectators alike. Failure to comply with these rules and requirements will impair your eligibility to participate in future shows. Thank you for your cooperation, and with your help, this will be our best show yet.

All food vendors must provide a copy of their food license and liability insurance with their application. If there are any questions about these rules, please contact Laura Halpin at (719) 784-3126.

SHOW RULES AND REQUIREMENTS – VENDOR COPY

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